

**Los Gatos-Saratoga Observation Nursery School
Board Meeting Minutes
October 6, 2015**

Board Members (Voting and Non-Voting) Present: Elizabeth Wallace, David Desrosiers, Johanna Mahal, Kerri Webb, Michele Moore, Tandem Hayden, Caroline Forman, Leslie Bergh, Patricia Darby, Derek Almeida, Eric Rider, Jason Jillson.

Administrative Director: Leslie Bergh

- I. The meeting was called to order at 7:16pm by Derek (sitting in for Madhuri)**
- II. Review and approval of September 1, 2015 minutes**
 - a. Motion to approve September minutes, first Michele, second Johanna. All in favor. Motion approved.
- III. Chair Report (Derek)**
 - a. Vote to approve changes made to the By Laws and Operating Policies during the summer. Motion to approve changes, first Michele, second Tandem. All in favor. Motion approved.
- IV. Directors Report (Leslie)**
 - a. New Teachers: Tricia Sunderman is an assistant in the Sat PM. Kim Bick-Maurischat is the new 3's Head Teacher.
 - b. The teacher meeting didn't happen on Monday, Oct 5th because of downed trees. It will be rescheduled and they will discuss Fire/Earthquake/Code Red drills and Leslie will make sure the Sheriff has the schools number in case emergency notification is necessary.
- V. Treasurer Report (Derek)**
 - a. The Executive Board voted to increase the Tuition Assistance to \$6,700 for this calendar year. A total of 6 families are receiving assistance.
- VI. Information Report (Michele)**
 - a. We have tours scheduled for Nov 4th and 18th and 1 TBD. All of these are for parents whose children would be applying for the 2's class next year.
 - b. There is still lots of interest in this years classes.
- VII. Registrar Report (Tandem)**
 - a. A family has requested a withdrawal deadline extension from October 15th to the 22nd. If they decide to withdraw and give notice by Oct. 22nd, then their last day of school must also be October 22nd. Motion to approve, First Johanna, second Patricia. Motion approved.
 - b. All classes are still full and most have waiting lists.

VIII. Programs Report (Patricia)

- a. John Young will speak at the general meeting in November. The other mini classes are being scheduled and will include: Hicklebees, Mindful Parenting, Michele Doyle/Tinker Lab, Positive Discipline, Green Cleaning. Patricia will send an all school notice of the classes and when they are scheduled. She is still finalizing some dates. Those will be labeled TBD.
- b. Author of - Gift of Failure: How to Let Go so Your Children Can Succeed will be speaking at 9am on Tuesday, October 13th at Johannas school. Credit will be given if this is attended. Johanna will have a sign in sheet there.

IX. Facilities Report (Eric)

- a. Tree Stuff: Some trees have been trimmed. One tree by the fence (house neighbor side) needs to be removed. Hopefully this can be done on October clean up day.
- b. Leslie requests that Eric walk the fence perimeter to make sure there are no breaks in the fence. The neighbor has a dog that likes to escape.

X. Webmaster (David)

- a. Revisiting last months discussion on who has access to which classes. We discussed privacy issues versus too many emails (reply all situations) there are too many instances when an all school reply is the easiest and smartest thing to do. Motion to add an "All School" folder in to BaseCamp, First Michele, Second Eric. Motion passes unanimous.

XI. Newsletter (Elizabeth)

- a. October 9th is the deadline to get info to her. Hopes to publish around October 15th.

XII. Fundraising (Joanna)

- a. Turkey Trot info was sent out. Please set up pledge Pages!! We only have about 35% participation so far.
- b. Looking for a Greater Giving volunteer. Needed: Computer Skills, Software applications, website for marketing, may be a complicated template.

XIII. Garden (Jason)

- a. Trimmed the Oak tree, fixed the soaker hoses, seeded winter veggies.
- b. Is going to work on getting our compost pile healthy.

XIV. Community Services (Caroline)

- a. Wants to have a holiday event and a Spring canned food drive.
- b. Will look in to a Nursing Home Visit - maybe singing and art project.

XV. Health and Safety (Michele)

- a. Trees/Tree Branches at school are a big concern. Leslie will get them evaluated.
- b. Discussed having one fire drill, Earthquake drill per year and a Code Red plan.

XVI. New Business - Teacher Jane / Bear Creek Stable Update

- a. #1,400 acre preserve acquired by Mid Peninsula Open Space District. There are several old buildings on the property. Mid Pen is planning on keeping two of them. A Large Chapel and 1934 Library. Both need extensive renovation.
- b. The 1934 Building could be perfect for our school. Currently, we are the only organization interested in it. BUT, it may cost between 1 million and 2 million \$\$ to Rehabilitate and Maintain. A long shot, but the Board definitely wants to keep exploring this option.
- c. Jane will set up a day and time to do a hike/walk the with any interested Board members.

Meeting Adjourned at 8:59PM