

Los Gatos-Saratoga Observation Nursery School
Board Meeting Minutes
Tuesday, May 9, 2017

Board Members (Voting and Non-Voting) Present: Michele Moore, Lanyll Smith, Pedro Perez, Kim Bridgford, Jordan Emmart, Thuan Pham, Kerri Webb, Elizabeth Wallace, Teresa Lewis, Jennifer Axelrad, Jan Auh, Britta Kinkeldei, Kathy Hawkes, Tandem Hayden, Tania Vong, Richard Sparrow.

Administrative Director: Leslie Bergh.

- I. Called to Order at 7:06 pm.
- II. Review and Approval of Minutes - Motion to approve March minutes: 1st Michele, 2nd Thuan, minutes approved.
- III. 2017-2018 Board Nominee Vote- Previous Board member will serve as acting until position is filled with new Board Member. All new Board Members unanimously approved.
- IV. Chair Report - (Elizabeth) Executive Committee met and approved no changes to budget from first meeting at the beginning of the year with the small exception of adding CPR training. Approved the dedication of the boat to the Shaw Family.
- V. Administrative Director's Report (Leslie) - Lease renegotiation year, Lakeside asked to renew for one year and renegotiated next year. Reviewed the survey which reflected the response to keep the circle meetings the same, communication rated high. Some comments reflected a) the difficulty for single parents to participate, b) requesting earlier notice from partnership coordinator and Basecamp was rated positive. An idea included to have a Basecamp training as a mini course next year.
- VI. Lead Teacher's Report (Marie) - No Report
- VII. VI. Voting Chair Reports
 - Secretary (Lanyll) - No Report
 - Treasurer (Richard) - CPR training for teachers added into budget.
 - Information (Michele) - No Report
 - Registration (Kerri) - Update of 2017-2018 school year classes
 - Forms (Christi) - Update of outstanding forms and tuition
 - Program (Patricia/Jordan) - No Report
 - Facility (Pedro) - No Report
 - Purchasing (Tandem) - No Report
 - Webmaster (Tania/Ky) - No Report
 - Newsletter (Marissa) - No report
 - Fundraising (Thuan) - Updated fund raising activities.

VII. Non-Voting Chair Reports

- Alumni Liaison (Cristina) - No Report
- Animals Chair (Gina) - No Report
- Community Service Liaison (Caroline) - No Report
- Family Partnerships (Michelle) - No Report
- Garden Coordinator (Nels) - No Report
- Health and Safety Coordinator (Jane) - No Report
- Librarian (Courtney) - No Report
- Marketing (Maggie) - Mountain School Parties (Jesep) - No Report
- School Photos (Jesep) - No Report
- Social (Xi) - No Report
- T-Shirt/Sweatshirt Sales (Jen) - No Report
- Workday Coordinator (Gavin) - No Report

VII. New Business

- New photographer-Thuan Pham of Life and Phamily Photography. 1st Lanyll 2nd Kerri, Approved unanimously
- Bylaw change to Article X-Information Chair duties and powers - 1st Michele, 2nd Kerri, unanimously approved.
- Discussion to exceeded the teacher supplies budget by 3,500 for a one time over the summer to refurbish toys and other durable classroom items. Unanimously approved by Board.
- Family Partnership Timing and Family Partnership Form- discussion postponed until next Board Meeting

VIII. Adjourn - Meeting adjourned at 9:25 pm.