

Los Gatos-Saratoga Observation Nursery School

Board Meeting Minutes January 10, 2017

Board Members (Voting and Non-Voting) Present: Elizabeth Wallace, Than Phan, Marissa Tuttle, Tania Vong, Kerri Webb, Michele Moore, Pedro Perez, Elliott Myers.

Administrative Director: Leslie Bergh

I. The meeting was called to order at 7:35pm by Elizabeth

II. Approval of DEC 2016 Minutes

a. Motion to approve 1st Michele, 2nd Tania. Motion approved.

III. Chair Report (Elizabeth)

- a. This years (2017-2017) application and acceptance process are as follows: \$60 application check, application and copy of childs vaccine record (for new students only) are considered a complete Registration Application.
- b. Upon acceptance in to school, additional health forms for the child and participating adult will be issued by the Forms Chair, due 3 weeks after acceptance letter.
- c. Flu declination to be signed at first circle meeting. If and when parents get the flu shot they can submit it to Forms Chair. This will keep us in compliance with he state requirements.

IV. Directors Report (Leslie)

- a. Teachers said no seed starts for the May Fair. But they will do succulents. Can committee gets the pots?

- b. Maybe some tea dried from the garden?
- c. Sharon is running summer school again. We are adding an afternoon class 2x a week.
- d. Lakeside can survive the 2017-2018 school year. Mt. School should be fine for another year.
- e. Courtney Boitano, and occupational therapist, wants to rent the school yard (outside only) a few hours a week to observe clients (children). It is OK with Lakeside. She will pay us \$15/hour, for a few hours a week. After school time only.
- f. The phone is fixed!

V. Head Teacher (Marie) No Report

VI. Voting Chairs

A. Secretary (Lanyll) No Report

B. Treasurer (Elliott) No Report

C. Information (Michele)

- i. Open House is set for Jan 22.
- ii. Need to form the Nominating Committee for next years Board. Announce at General Meeting?

D. Registration (Kerri)

- i. 2017-2018 Application updated with new info and pricing
- ii. Printing up #50 Registration Applications for the Open House

E. Forms (Christi) No report

F. Programs (Patricia) No Report

G. Facilities (Pedro)

- i. Still working on finding a new boat
- ii. Need the neighbors to move the pile of wood on their side of our fence so we can fix it
- iii. What about getting the trees looked at? Leslie will call our Tree guy.

H. Purchasing (Tandem) No report

I. Webmaster (Tania) No Report

J. Newsletter (Marrisa)

- i. Needs info by this Friday

K. Fundraising (Thaun)

- i. Winter raffle starts Jan 19th.
- ii. Drawing is at the beginning of the March Board meeting
- iii. BBQ meetings on going

Meeting Adjourned at 9:00PM