

**Los Gatos-Saratoga Observation Nursery School
Board Meeting Minutes
Tuesday, October 4, 2016**

Board Members (Voting and Non-Voting) Present: Elizabeth Wallace, Marissa Tuttle, Thuan Pham, Christi Zenteno, Tania Vong, Derek Almeida, Pedro Perez, Jordan Emmert, Kerri Webb, Michele Moore, Maggie Cattell, Leslie Berge, Tandem Hayden and Lanyll Smith

Guests Present: T. Jane and T. Sarah

Administrative Director: Leslie Bergh

- I. Meeting was called to order at 7:05 By Elizabeth
- II. Approval of the June 2016 Minutes
 - A. Motion to approve June minutes: 1st Michele, 2nd Kerri.
Motion approved.
- III. Chair Report (Elizabeth) - No Report
- IV. Administrative Director's Report (Leslie)- Reported the School Picnic was a success.
- V. Lead Teacher's Report (Marie) - No Report
- VI. Voting Chair Reports
 - Secretary (Lanyll) - No Report
 - Treasurer (Derek) - No Report
 - Information (Michele) - Reported on upcoming tours of the school of by prospective families and working on the open house flyer.
 - Registration (Kerri) - Reported on the current status of registered families.
 - Forms (Christi) - No Report
 - Program (Patricia/Jordan) - Currently recruiting speakers.
 - Facility (Pedro) Reported in Absentia regarding the boat which is currently in disrepair. Pictures of the proposed boat will be posted. A list of items were completed to be addressed on work day.
 - Purchasing (Tandem) - Reported a system for purchases is currently in place.
 - Webmaster (Tania/Ky) - No Report
 - Newsletter (Marissa) - Issued a reminder of the deadline for submissions by Sunday evening.
 - Fundraising (Thuan) - Reported BAS and Turkey Trot activity confirming the event T-shirts will go to print on 10/14/16.
- VII. Non-Voting Chair Reports
 - Alumni Liaison (Cristina) - No Report
 - Animals Chair (Gina) - No Report

- Community Service Liaison (Caroline) - No Report
- Family Partnerships (Michelle) - No Report
- Garden Coordinator (Nels) - No Report
- Health and Safety Coordinator (Jane) - No Report
- Librarian (Courtney) - No Report
- Marketing (Maggie) - Reported on the activity to increase LGSONS' visibility in social media, fairs and possibility at Farmers Market. Also discussed who manages the Facebook Page.
- Mountain School Parties (Jesep) - No Report
- School Photos (Jesep) - No Report
- Social (Xi) - No Report
- T-Shirt/Sweatshirt Sales (Jen)- No Report
- Workday Coordinator (Gavin) - No Report

VII. New Business

- Following up with Madhuri and the securing a site visit.
- T. Jane reported on the conversations of Bear Creek Redwood Preserve.
- Motion to amend Article 6.10 of the Bylaws to add Fundraising Chair to the list of Chairs to be included in the executive budget meeting. 1st Tandem, 2nd Michele. Motion approved.

VIII. Adjourn - Meeting adjourned at 8:45.