

**Los Gatos-Saratoga Observation Nursery School
Board Meeting Minutes
April 12, 2016**

Board Members (Voting and Non-Voting) Present: Denise Horton, David Desrosiers, Johanna Mahal, Kerri Webb, Michele Moore, Tandem Hayden, Derek Almeida, Jason Jillson, Madhuri Fletcher.

Parents present: Carrie Shields F 2's

Administrative Director: Leslie Bergh

- I. The meeting was called to order at 7:11pm by Madhuri**

- II. Directors Report (Leslie)**
 - a. We got the go ahead from Savannah - Chanelle. We can start there the week of April 25th.
 - b. Summer school numbers so far: T-TH 16, MW 4.
 - c. Leslie will get to the Teacher evaluations next week
 - d. School evaluation will be sent to parents next Monday, April 18
 - e. Can the Board approve funds to hire an exterminator to evaluate our school, specifically, how we can get rid of the rats? Yes!
 - f) Lakeside has a new Principal/Superintendent: Lisa Gonzales
 - g) Teacher Marie is staying a least 1 more year!

- III. Head Teacher (Marie) No Report**

- IV. Voting Chairs**
 - A. Secretary (Kerri) No Report**

 - B. Treasurer (Derek) No Report**

 - C. Information (Michele)**
 - i. Had a request for a summer school exception. Family has 2 children, but youngest isn't turning 2 until July 1st. Will this be ok? Leslie will check with Sharon, but probably.
 - ii. People are still inquiring and applying, but it is slowing way down.
 - iii. School VM is still having problems. Every 5th message is garbled.

 - D. Registration (Tandem)**
 - i. All spots are filled. Most current families got their 1st choice.

ii. 3's and 3/4's do not have much of waiting lists.

E. Forms (Denise)

- i. An all school notice needs to be sent out that Forms are due by Friday April 15th.
- ii. The auto populate function on the LiveScan form is messed up. Sometimes the info shows up, sometimes it doesn't She has been emailing people back with the info so they can hand write it in. Can someone fix this? Derek said he would take a look at it.
- iii. We discussed the paid Admin position for next year to do Registration and Forms. We all agree that a neutral 3rd party would be the best. We need to get ball park hours together and decide if it will be most cost effective today hourly or by the packet/form.

F. Programs (Patricia) No Report

G. Facilities (Jason)

- i. Looking in to 4 paint colors and contractors
- ii. Need to add padding to the metal emergency bars on the doors at school.

H. Purchasing (Peter) No Report

I. Webmaster (David)

- i. Still need to get the Emergency plan from Elizabeth and post it to the website.
- ii. Needs to remove Eric Rider from the Voting and Non-Voting groups.

J. Newsletter (Elizabeth)

- i. Needs submissions by Sunday the 17th

K. Fundraising (Johanna)

- i. Thuan has agreed to be nominated for the Fundraising Chair position!
- ii. Still searching for a Buy-A-Spot lead for next year. TT, Raffle and BBQ are set.
- iii. Still searching for a Greater Giving lead for next year.
- iv. It would be great to get teacher photos on the website. And maybe a Bio too.
- v. Maybe we need to update the website so that the fact that we are a PARTICIPATION school is emphasized a little more? Carrie

Sheilds, a F 2's parent, says that some in her class felt the fundraising obligations (both time and \$) were not clearly or fully explained to their class. Leslie told her we changed up our fundraising structure this year. The family obligations are stated in the Parent handbook and the Operating Policies. Once we get feedback from the all school evaluations, we can update our information which will hopefully be more specific. Parents are always encouraged to contact the Board with any questions.

V. Non Voting Chairs

L. Garden (Jason) No Report

M. Health and Safety (Michele)

i. Broken glass sometimes collects at the bottom of the hill near the fence by the zip line after it rains. If you see it, please pick it up and throw it away.

VI. New Business

i. As previously discussed, we need to get a new school photographer. The complaints about her costs have been going on for a few years. Can Jenny contact her and let her know we are going with someone else next year? Michele recommends contacting Von Smooch Studios.

Meeting Adjourned at 10:01PM